

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

SECTOR-16C, DWARKA, NEW DELHI – 110078 (Conduct –Branch)

Ref. No.: GGSIPU/Exam/IC/

Dated:08.03.2019

NOTICE

Sub: Schedule for collection & submission of Registration Chart(s) for all the Programmes for End Term Examinations (April-May,2019)-Regular/Reappear.

All the Schools/Affiliated Institutes & Colleges are hereby informed that the Registration Charts (RCs) for the End Term Examinations (April-May,2019) for Regular & Reappear students are available with the Conduct Branch Examination Division.

All concerned are requested to collect the RCs from Conduct Branch, Examination Division, Room No. 31, GGSIPU, 16C, Dwarka, New Delhi-110078 from 11.03.2019 onwards. Duly checked & signed Registration Chart by the students in respect of your USS/Institute/College must be verified by the Dean/Director/Principal and submit along with reappear fees to the Conduct Branch on or before 25.03.2019 by 04:00 p.m. positively. All Dean /Director/Principal, please ensure that no ineligible students be allowed for sign the Registration Chart under any circumstances.

All the School/Affiliated Institutes/Colleges are also requested to submit a single Bank Draft/Demand Draft. In case of more than one DD, the same should be provided in the format enclosed herewith as Annexure 'A'.

This issues with the approval of the Competent Authority.

Note: LAST DATE TO SUBMIT RCS ALONG WITH REAPPEAR FEE I.E. 25.03.2019 WILL BE TREATED AS FINAL DATE AND NO RCS WILL BE ACCEPTED THEREAFTER UNDER ANY CIRCUMSTANCES.

(A.D. Lamba)

Dy. Registrar (Conduct)

To,

1. PS to COE for kind information of Controller of Examinations (Operations) please.

2. Finance Officer-III, GGSIPU.

3. Branch Manager, Indian Bank, GGSIPU Premises- with the request to allow the students to deposit fee.

4. Guard File

Section Officer (Conduct)

USS/Institute/College Name:_____

	Name	Enrolment	Semester	Batch	Code	Name	DD	Amount
No.		No.				of	No. &	
						Bank	Date	